

The Board of Commissioners met at the District office located at 3890 NW 1st Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Eric York and Ryan Henggeler, Director of Highways Tim Hinson and Kelly Cockerum, Clerk Wendy Adamsen; also present was John Russell with Zwygart John & Associates and Edward Kuchar with CS Worldwide Corporation. At 4:00 P.M. the meeting was called to order by Chairman David Levanger.

The Commissioners received a copy of the minutes from the November 7, 2024 regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$8,935.41 after the transfer from the LGIP and the December 10, 2024 bills are paid; the December 10, 2024 bills totaled \$34,001.07. The balance at the LGIP will be \$1,202,569.75 after the transfer to the First Interstate checking in the amount of \$42,300.00. The balance at Idaho Central Credit Union savings is \$25.00. The total road and bridge fund balance is \$1,211,530.16.

New Business:

- 1) John Russell, the District accountant, presented the F2024 audit to the Board and stated that it was a clean audit and that we have good reserves; he then asked if there were any questions, with no questions asked Ryan motioned to accept the F2024 audit and Eric seconded the motion and it was carried.
- 2) Edward stated that he is here in regards to train crossing safety and that he is approaching many entities including Washington County, Canyon County and Gem County to see if a Federal joint grant could be applied for to get enhanced positive train control. He stated that he would help the smaller entities with deciding which crossings could be included in the grant and also with the requests to the railroad's to request that they add the enhancement but that he would need a person that could work with him on the technical side of things. Ryan asked him who would be paying his fee and Edward stated that he didn't know at the moment but he believes the grant may pay for it; he also stated that the grant would require a 20% matching funds. It was also discussed that most of our crossings are unmaintained so trains don't come thru more than 20 mph and only maybe 1 every week or so and that the crossing off of Washoe is shared with Payette County and that they have the majority crossings that might fit the grant.
- 3) Foreman and Director wages were discussed at which time Ryan motioned to give the Foreman a \$1.00 per hour raise and Kelly the Director's wage both effective January 1, 2025, Eric seconded the motion and it was carried.
- 4) Kelly stated that he has gotten a quote from Utility to purchase the new dump truck and that he has decided that the 2026 Western Star would be the best bet and that it would have the plow and the sander attached for approximately \$328,662.49 which is under budget. After some discussion Ryan made a motion to piggy back off of Gem County and purchase the 2026 Western Star, Eric seconded the motion and it was carried.

Old Business:

- 1) The Clerk presented the personnel policy that had the change to the on-call policy; Eric motioned to accept the policy, Ryan seconded the motion and it was carried.

Clerks Report:

- 1) The Clerk presented the F2024 annual road and street financial report, she pointed out the future projects of the purchase of the 2026 dump truck in the amount of \$351,076 and the overlays in the amount of \$160,334 she also pointed out the deferred maintenance cost in the amount of \$10,500,000.00; with no questions the Clerk stated that she will submit it to the State.

Director of Highways Report:

- 1) Kelly stated that we are having issues with the computer in the mag truck and that Dennis will be coming in to help us with it.
- 2) Kelly stated that the crew has been working on the chipper, the asphalt roller and servicing the equipment; he also stated that our street signs have been hard hit in particular Butte Road; Eric suggested getting special bolts that would be harder to remove Kelly said that was a good idea and that he would look into that.
- 3) Kelly stated that our new plow should be here soon.

The following claims have been reviewed and approved: