

The Board of Commissioners met at the District office located at 3890 NW 1<sup>st</sup> Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Eric York and Ryan Henggeler, Director of Highways Kelly Cockerum, Clerk Wendy Adamsen. At 4:00 P.M. the meeting was called to order by Chairman David Levanger.

The Commissioners received a copy of the minutes from the October 8, 2024 regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$3,691.09 after the transfer from the LGIP and the November 7, 2024 bills are paid; the November 7, 2024 bills totaled \$16,400.80. The balance at the LGIP will be \$1,284,651.20 after the transfer to the First Interstate checking in the amount of \$19,400.00. The balance at Idaho Central Credit Union savings is \$25.00. The total road and bridge fund balance is \$1,288,367.29.

#### New Business:

- 1) The on-call policy was discussed, Kelly stated that he felt that if an employee doesn't get called that 2 hours would be appropriate to compensate the employee; after some discussion it was decided to compensate the employee a flat \$75.00 if they don't get called.

#### Old Business:

- 1) Kelly stated that there has been no new information regarding Timberline, so this matter will be tabled until new information becomes available.

#### Clerks Report:

- 1) The Clerk asked the Board if they wanted to give bonuses this year, after some discussion Eric motioned to give the employee's \$900.00 and that the two new employee's would be pro-rated Ryan seconded the motion and it was carried.
- 2) The Clerk asked the Board if they wanted to have the safety dinner this year, after some discussion it was decided to have the dinner on December 12<sup>th</sup> at 6:00 pending if she can get a reservation for that day.

#### Director of Highways Report:

- 1) Kelly informed the Board that he attended a pre-con meeting for the project on NW 2<sup>nd</sup>, he stated that they will be cutting the road twice and that the concrete at McCain's in the road will be pushed back 8 to 10 feet and replaced with asphalt.
- 2) Kelly informed the Board that the mag truck bar needed repaired but has been taken care of. He also stated that next week the crew will be getting the sanders put into the trucks and getting ready for winter.
- 3) Kelly informed the Board that he has been busy looking at different trucks and getting quotes; he also stated that the new plow should be arriving soon.
- 4) Kelly informed that Black Canyon Irrigation will be installing new pipes on SE 4<sup>th</sup> and SW 3<sup>rd</sup> and that when they are done we will patch it.

Ryan requested that the Board go into Executive Session to discuss personnel matters Idaho Code §74-206(1)(a) with Kelly; at 4:37 pm the Clerk took roll call all in favor the Board convened at 4:37 and entered into Executive Session, at 5:03 pm the Board adjourned Executive Session.

The following claims have been reviewed and approved: