

The following Resolution 2025-2 was introduced by Clerk, Wendy Adamsen, read in full, considered and adopted:

**RESOLUTION NO. 2025-2**

**SNOW REMOVAL AND SANDING POLICY**

**ADOPTED BY THE BOARD OF COMMISSIONER'S OF HIGHWAY DISTRICT NO. 1,**

**PAYETTE COUNTY, IDAHO,**

WHEREAS, a snow removal and sanding policy establishes policies for the District staff during winter months which are dependent upon available budget, manpower and equipment; and

WHEREAS, the adequacy of this policy is also dependent upon variables not within the control of Highway District No. 1, such as but not limited to weather conditions; and

WHEREAS, Freezeguard will be applied to bare roads prior to an anticipated snow storm when weather conditions allow and at the discretion of the Director; and

WHEREAS, snow removal operations will generally begin after a snowstorm has subsided or 3" has accumulated, with snow to be plowed from roadways to provide two-way traffic as soon as practical. Additional widening and clearing of roadway shoulders and intersections may be performed after the initial snow removal operations have been completed and the snow removal crews have allotted time remaining as determined by the Director; and

WHEREAS, Highway District No. 1 has a set policy for time worked by employees at a maximum of 12 hours, with an absolute maximum time of 16 hours in an emergency situation. This policy is set for safety of the employees and the traveling public; and

WHEREAS, Highway District No. 1 shall place primary efforts on clearing travel ways and will not be held responsible for the berms of snow left in driveways, it is further the policy that should the snow come off the plow and damage a mailbox or garbage dumpster, or any other private property, the District will not be held responsible. However, should the plow hit the mailbox the District will repair the mailbox when time allows; and

WHEREAS, residents shall not throw or push snow back into the roadways, if the District is required to plow a road because of this the resident can and will be billed for the snow removal, in addition should the snow being pushed back into the road freeze and damages equipment or the motoring public that resident will be held liable; and

WHEREAS, sanding will not be performed until the roadway has been plowed nor while the snowstorm is in progress and or at the discretion of the Director; and

WHEREAS, Highway District personnel will never use District equipment to pull or push private vehicles disabled due to winter conditions.

NOW, THEREFORE, BE IT RESOLVED by the Highway District No. 1 Board of Commissioners hereby adopts "snow removal and sanding policy".

1. A snow removal and sanding policy establishes policies for the District staff during winter months which are dependent upon available budget, manpower and equipment.
2. The adequacy of this policy is also dependent upon variables not within the control of Highway District No. 1, such as but not limited to weather conditions.
3. Freezeguard will be applied to bare roads prior to an anticipated snow storm when weather conditions allow and at the discretion of the Director.
4. Snow removal operations will generally begin after a snowstorm has subsided or 3" has accumulated, with snow to be plowed from roadways to provide two-way traffic as soon as practical. Additional widening and clearing of roadway shoulders and intersections may be

performed after the initial snow removal operations have been completed and the snow removal crews have allotted time remaining as determined by the Director.


5. Highway District No. 1 has a set policy for time worked by employees at a maximum of 12 hours, with an absolute maximum time of 16 hours in an emergency situation. This policy is set for safety of the employees and the traveling public
6. Highway District No. 1 shall place primary efforts on clearing travel ways and will not be held responsible for the berms of snow left in driveways, it is further the policy that should the snow come off the plow and damage a mailbox or garbage dumpster, or any other private property, the District will not be held responsible. However, should the plow hit the mailbox the District will repair the mailbox when time allows
7. Residents shall not throw or push snow back into the roadways, if the District is required to plow a road because of this the resident can and will be billed for the snow removal, in addition should the snow being pushed back into the road freeze and damages equipment or the motoring public that resident will be held liable.
8. Sanding will not be performed until the roadway has been plowed nor while the snowstorm is in progress and or at the discretion of the Director.
9. Highway District personnel will never use District equipment to pull or push private vehicles disabled due to winter conditions.

Passed by the Board of Commissioners this 11<sup>th</sup> day of March, 2025

  
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Ryan Henggeler, Chairman

ATTEST:

I, Wendy K Adamsen, Clerk, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2025-2 adopted at a regular Board meeting of the Board held on the 11<sup>th</sup> day of March 2025, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and impressed the official seal of the Board this 11<sup>th</sup> day of March 2025.

  
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Wendy K Adamsen, Clerk of the Board